

# LAGO VISTA ISD EDUCATION FOUNDATION

## Grant Application

Name of Applicant \_\_\_\_\_ Position/School \_\_\_\_\_

Grade/Subject \_\_\_\_\_ Population Served \_\_\_\_\_ Phone # \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Requires review by (initial and date) Dr. Apperley \_\_\_\_\_ Sheryl Doyal \_\_\_\_\_

(Please limit information to space provided)

**Description:** (Summary of pertinent information and expected outcomes) (Who? What? When? Where? Why?)

**Rationale:** (Statement of need; and correlation to specific grade level/course content/skills.)

**School/Community Collaboration:** (School/Community Partners involved in the project & their roles)

**Implementation Timeframe:** Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

**Proposed Budget:** (Indicate where you propose to purchase items)

Item Description	Amount
_____	_____
_____	_____
_____	_____
_____	_____

**Total Funds Requested:** \_\_\_\_\_

Date funds needed by \_\_\_\_\_

Submit Grant Application to Bonnie McClung 267-7920  
no later than the conclusion of the 1st and 3rd grade reporting periods.

Project Title: \_\_\_\_\_

Plan of Action: (Objective stated in measurable terms with appropriate activities, timeframe, and evaluation)

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Objectives:

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Activities:

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Person Responsible:

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Timeframe:

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Evaluation/Evidence of Accomplishment:

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# **LAGO VISTA ISD EDUCATION FOUNDATION**

## **Guidelines for Grant Applications**

### **Purpose:**

This program is designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of district and/or campus educational initiatives.

### **Persons Eligible to Apply for Grants:**

Individuals or teams of individuals employed by the Lago Vista ISD who are involved in the instruction of students.

### **Eligible Proposals:**

Instructional approaches or projects designed to begin during the 2005-2006 school year.

### **Award of Funds:**

Grants of up to \$15,000 will be awarded to teacher initiated programs or projects. The number of awards will depend on funds available from the Lago Vista ISD Education Foundation.

### **Due Date:**

Applications will be due no later than the conclusion of the 1st and 3rd grade reporting periods, unless specified.

### **Selection Criteria:**

1. The degree to which the proposal addresses important grade/course/district educational objectives.
2. The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. (It should address a new project or enrich/expand one accomplished or underway)
3. The degree to which sound evaluation procedures are incorporated in the proposal.
4. The degree to which the proposal is clear and logical, including (a) specificity of objectives; (b) clarity of description of instructional procedures, methods or treatments; (c) correspondence among evaluative procedures, objectives and treatments.

### **Selection Process:**

1. Application forms may be obtained from the principal and/or on the LVISD website.
2. Teacher initiated applications must be reviewed by the principal for congruence with specified grade/course curriculum and/or District initiatives and signed by the principal.
3. Signed applications are due to the Office of Assistant Superintendent no later than the conclusion of the 1st and 3rd grade reporting periods, unless specified.
4. Applications will be reviewed by the Grant Application Review committee made up of the Education Foundation Board of Directors.
5. For each grant application submitted, the committee shall make one of the following recommendations: (a) disapproval; (b) approval with conditions and/or modifications; and (c) approval.
6. The Foundation Board of Directors will advise applicant of recommendation.
7. Applicants will be notified of decisions on month after due date.

**Responsibilities of Grants Recipients:**

1. Use the awards for the purposes intended.
2. Prepare a brief final report for sharing with other teachers and for inclusion in the Education Foundation's Annual Report.
3. Agree to share successful procedures in staff development sessions.
4. Agree that non-consumable purchases will be the property of the District.
5. Agree to recognize Lago Vista ISD Education Foundation if published.

**Guidelines for Completing the Application:**

The project is appropriate if you can answer yes to the following questions:

1. Is it important to learning?
2. Does the project support District curriculum in the grade level/course and/or address a specific District initiative?
3. Are the objectives attainable?
4. Is the project innovative/original/creative/challenging?
5. Is it a new project or will it enrich/expand one already accomplished or underway?

**Description/Purpose:**

1. Respond to whom? what? when? where? why?
2. Explain what achievements are expected, the population and number of student served. (e.g. create a picture of the value of the project/expected outcomes; what is difficult and will be better if the project is successful).
3. Specify attributes of the proposed project
4. Summarize pertinent information about the project

**Statement of Rationale and/or Need:**

1. State need as it relates to purpose
2. State how project relates to/support the District curriculum and/or District initiative(s)

**Objectives:**

- Be specific
- Limit the number of objectives
- State objectives in measurable terms

**Activities:**

- Be creative
- Relate to purpose and objectives
- Provide timeline

**Evaluation:**

- Indicate method to measure the success of the project
- Describe process to be used
- Relate to measurable objectives